

Senior Payroll Specialist

(Ref: 18/17)



Grant Thornton Greece is a member firm of Grant Thornton International Limited (GTIL), one of the leading organizations delivering audit, tax and advisory services. Grant Thornton's Outsourcing Services practice is continuously growing, offering high quality services to our clients, committed to "making a difference every day" and is currently seeking to employ a Senior Payroll Specialist.(Ref: 18/17)

Role

- Provide payroll services to corporate clients
- Identify and propose solutions to various issues
- Deliver excellent client service
- Work in a team of qualified, highly motivated professionals
- Identify opportunities for improvement and be resourceful in making them happen
- Anticipate change and encourage others to perform confidently in ambiguity

Requirements

- 2-4 years of professional experience, in payroll and HR services
- Knowledge of labor and social security legislation
- Cambridge or Michigan Proficiency is required. Excellent command of spoken and written English is essential for client deliverables and communications.
- Excellent knowledge of Payroll Programs and MS office
- Knowledge and experience in the information system of the Hellenic Ministry of labor, social security and Welfare (ERGANI)
- Committed to excellence; efficient and effective when it comes to deadlines

Why should I apply to Grant Thornton?

Grant Thornton will provide you with a friendly, dynamic environment and help you develop the skills and competencies you need to achieve your potential. Your professional and personal success is our commitment.

How can I apply?

Please send your CV with the reference code 18/17 by e-mail at: recruitment@gr.gt.com. All applications will be treated as strictly confidential.